**What do I do when I’m absent?**

**Did I give my teacher a head’s up that I would be gone?**

 **YES NO**

**If you missed a quiz or test, you must make it up within 3 days of returning. Talk to your teacher about when and where you plan to do this.**

**Your assignments should be turned in within 5 days of your absence.**

**As soon as you get back, check for any notes or assignments in “While You Were Out” folders.**

**Make sure to get notes and assignments from your teacher BEFORE you plan to be gone.**

**If you are missing a quiz or test, please decide when this will be made up with your teacher. \*\*Try to make this up BEFORE you will be gone!**

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